



**Pugh Capital Management, Inc.**  
**1414 31<sup>st</sup> Avenue South #302**  
**Seattle, WA 98144**

**Job Description: Co-Portfolio Manager**

**Company Overview**

Pugh Capital specializes in managing investment grade fixed income portfolios for institutional clients, on a total return basis. Clients include public and corporate pension funds, endowments and foundations. The firm is located in Seattle and manages over \$1.3 billion in assets on behalf of our clients.

**Position Overview**

Pugh Capital is expanding our investment team. We are looking to add an investment professional with broad knowledge of the fixed income markets to join our portfolio management team. The firm has six products. Our culture is entrepreneurial and team-oriented. We are seeking an individual who is interested in having a variety of job responsibilities and who will be happy to assist in any way that is requested. Primary functions will include portfolio management, security analysis, and trade execution. The successful candidate will have expertise in at least one area of the fixed income market. This position will be expected to participate in presentations to existing and prospective clients and will require some travel.

**Responsibilities**

Listed below are some of the primary responsibilities:

- Individual will be responsible for managing day to day implementation of investment strategy
- Provide expertise in an area of the fixed income markets (corporate, CMBS, MBS)
- Participate in investment strategy formulation and as member of investment committee
- Enhance/streamline portfolio management process
- Ensure portfolios are within risk tolerances and constraints, and in compliance with client policies
- Contribute to marketing of firm to prospective and existing clients
- Interact with sell side to keep current on trends and execute trades
- Provide written portfolio analysis and attribution to clients
- Communicate portfolio performance and strategy to clients and the firm's economic outlook

**Required Skills and Abilities**

This position requires an individual with extensive knowledge of the fixed income market, and prior portfolio management experience. Candidate must possess total return and fixed income trading experience. The successful candidate will have proven ability to work within a team structure. We are looking for someone with at least 7 years of relevant experience. Successful candidate will have strong written and verbal communication skills. Individual must be reliable, pay attention to detail, and be proactive.

**Desired Skills/Qualities**

BA/BS required. MBA or CFA would be a plus. Working knowledge of BondEdge would be helpful.

**If you are interested in applying for this job, please send us your resume and cover letter to Davida Brooks: [dbrooks@pughcapital.com](mailto:dbrooks@pughcapital.com)**