

About Pugh Capital

Pugh Capital Management, Inc. was founded in Seattle in 1991 and is 100% employee and founder-owned. Diversity is one of our core values and we are proud that over 80% of our team is women and/or minorities. We specialize in active fixed-income portfolio management for institutional investors and the firm has over \$10bn in assets under management. Our goal is to provide our clients with responsive client service and above-benchmark returns. Pugh Capital pursues these objectives through a disciplined approach to investment management and by developing strong client relationships.

Pugh Capital has a goal of increasing diversity in the asset management industry by empowering and inspiring college students through experiential learning and exposure to community service using an internship model. Industry work experience provides an important credential that positions graduates for competitive career opportunities in financial services.

Developing the next generation of leaders and asset management professionals

We are looking for strategic, analytical, and innovative individuals, passionate about the opportunity to work with one of the largest and most diverse asset management companies in Seattle, Washington.

What You Will Do

The undergraduate intern will work on a special project and/or multiple strategic initiatives in various areas of the asset management business such as portfolio management, investment research, marketing, investment operations, business administration, human resources, or accounting. The specific departments of focus and projects will be chosen to align best with a candidate's skill set and interests.

Your work may include

- Analyzing investment sectors and economic data
- Managing and streamlining portfolio management analytics
- Researching investment products
- Evaluating operational effectiveness
- Reviewing Investment operations policies and procedures
- Refining human resource programs
- Formulating client management strategies
- Contributing to high visibility brand initiatives related to community engagement and corporate contributions

What We Offer

Investment Industry Experience

A paid internship where you will gain valuable experience and be well positioned for evolving your professional profile. Your work will contribute to important projects and initiatives and have a real-time impact on moving our company forward.

Training

We will complement your work experience with exposure to the institutional investment industry including internal and external meetings, on the job training designed to improve your technical and professional skills. Additionally, you will benefit from one-on-one coaching, and have access to networking events and other industry resources.

Career Progression

High performing interns who successfully complete the program may receive an opportunity to work part-time while continuing their degree or a full-time offer.

Who We Are Looking For

- An undergraduate student progressing towards a bachelor's degree in: Business, Finance, Accounting, Economics, or other related fields
- A successful candidate will be able to work independently and as a member of the team
- Detail oriented and intellectually curious with a strong desire to learn while efficiently prioritizing and executing a variety of projects with quality.
- Advanced Microsoft Excel and PowerPoint
- Strong interest to work in investment management
- Strong attention to detail

Other Details

- The program will be approximately 8-10 weeks.
- Must be able to come to the downtown Seattle office.
- Pay is \$25 per hour

If you are interested in applying for this job, please send your resume and cover letter to Marcie Vidinli at mvidinli@pughcapital.com

Pugh Capital Management is an equal opportunity employer, which means we comply with all federal, state, and local laws that prohibit discrimination when making all decisions about employment. As equal opportunity employer, our policies prohibit unlawful discrimination on the basis of race, religion, color, national origin, ancestry, sex (including gender, gender expression and gender identity), pregnancy, age, physical or mental disability, medical condition, genetic information, sexual orientation, military or veteran status or any other characteristic protected by federal, state or local law.